

ERIC ALLIX ROGERS

4732 SOUTH WOODLAWN AVENUE, APARTMENT 3A · CHICAGO, IL 60615

773.350.8114 · ERIC@ERICALLIXROGERS.COM

EDUCATION

MASTER OF ARTS IN THE SOCIAL SCIENCES

Political Sociology · December 2007 · GPA: 3.90/4.00

UNIVERSITY OF CHICAGO

Chicago, IL

BACHELOR OF ARTS WITH HONORS

Political Science · June 2005 · GPA: 3.65/4.00

UNIVERSITY OF CHICAGO

Chicago, IL

ASSOCIATE IN ARTS WITH DISTINCTION

May 2003 · GPA: 3.74/4.00

SIMON'S ROCK COLLEGE

Great Barrington, MA

SELECTED EMPLOYMENT

ORIENTAL INSTITUTE MUSEUM · UNIVERSITY OF CHICAGO

Marketing Assistant

Chicago, IL

October 2006-March 2007

- Planned and implemented improvements in contact management and email outreach strategies.

IT RESOURCE CENTER

Program Fellow

Chicago, IL

June 2005-July 2006

- Designed and conducted training in computer software for nonprofit agency employees.
- Planned and managed grant-funded projects involving consulting and training in computer communications strategies and coordination of other service delivery staff.
- Developed and implemented administrative, marketing, and fundraising improvement strategies.

THE QUADRANGLE CLUB

Receptionist and Clerk

Chicago, IL

October 2003-June 2005

- Performed telephone and desk reception duties; served as building manager during shift.
- Carried out day-to-day membership accounting and billing duties.

COMPUTER & MEDIA SERVICES · SIMON'S ROCK COLLEGE

Office Manager

Great Barrington, MA

January 2002-June 2003

- Managed fifteen student technology assistants, arranged schedules and workloads.
- Supervised flow of purchase orders and invoice payments for all computing supplies

ADDITIONAL EXPERIENCE

UNIVERSITY OF CHICAGO PUBLIC INTEREST PROGRAM

Committee Chairman

Chicago, IL

September 2005-Present

- Oversaw recruitment, interviewing, and placement of fellowship candidates.
- Convened committee to plan future of program; led resulting ongoing implementation process.

CENTER FOR ECONOMIC PROGRESS

Interim Member Services Coordinator

Chicago, IL

Summer 2004

- Represented management to members of a national coalition.
- Developed and managed web-based data collection and membership processes.

SKILLS & INTERESTS

- Excellent writing and editing skills
- Strong speaking skills (high school and collegiate Mock Trial Team attorney)
- Conversant in French and Spanish
- Advanced knowledge of Office applications as well as LaTeX typesetting language
- Experience with quantitative analysis in SPSS and HLM (Hierarchical Linear Modeling)
- Extensive experience with Windows and Mac systems, hardware and networks
- Web design experience, knowledge of XHTML and CSS standards and content management
- Avid photographer (interest in visual sociology/ethnography and architecture)